



# Lakewood

Advisory Commission

## EXECUTIVE COMMITTEE MEETING LAKWOOD ADVISORY COMMISSION

**FEBRUARY 13, 2024**

**@ 6:00 p.m.**

**VIRTUAL MEETING**

Join from a PC, Mac, iPad, iPhone or Android device at:

<https://lakewood.zoom.us/j/99329157236>

**Phone Number: 720-707-2699**

**Webinar ID: 9932 9157 236**

(press # after entering the webinar id then press # once more to join the meeting)

**Press \*9 to Request to Speak**

(You will be prompted when to speak After speaking, you can hang up)

**Press \*6 to Unmute**

*Lakewood Advisory Commission meetings are public meetings where members are encouraged to attend and participate. In order to ensure productive meetings, Lakewood Advisory Commission members, as well as visiting guests, are respectfully asked to allow everyone a chance to participate, speak one at a time, wait to be recognized prior to speaking, avoid repeating a point that has already been made, challenge ideas – not people, and to stay on task and topic.*

### AGENDA

1. CALL TO ORDER – Chair Melissa Colsman
2. ROLL CALL – Secretary Marie Venner
3. PUBLIC COMMENT  
Anyone who would like to address the committee on any matter will be given the opportunity under public comment. Please limit your comments to three minutes.
4. APPROVAL OF MINUTES
  - A. January 3, 2024 LAC Executive Committee Meeting Minutes (Attached)
5. ONGOING BUSINESS (20 minutes)
  - A. LAC representatives for the Community Grant Program
  - B. Status of City Council vote on Civic Awareness crimes of homelessness project request
  - C. Status of LAC support letter to City Council legislative committee
6. NEW BUSINESS (20 Minutes)

- A. Setting a strategic direction for LAC: Possible exploration of connections between the Lakewood Comprehensive Plan and SWOT analysis from LAC retreat
  - B. LAC attendance policies and attendance status of members
  - C. Items for next LAC full commission meeting
7. SUBCOMMITTEE REPORTS (10 minutes)
- A. Civic Awareness – Chair Karen Morgan
  - B. Diversity –Chair Clair Dixon
  - C. Neighborhoods – Chair Floy Jeffares
  - D. Sustainability – Chair Glenn Weadock
8. CITY CLERK'S REPORT (5 minutes)
- A. Timing of City Council retreat
9. ADJOURN (Target end time - 7:00 pm (60 min))



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**EXECUTIVE COMMITTEE MEETING  
LAKEWOOD ADVISORY COMMISSION  
JANUARY 3, 2024 @ 6:00 PM  
MINUTES**

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**1. CALL TO ORDER**

Chair Melissa Colman called the meeting to order at 6:08 p.m.

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**2. ROLL CALL**

**Commissioners Present:** LAC Chair Melissa Colman, Vice Chair Nate Wightman, Secretary Marie Venner, Floy Jeffares, Glenn Weadock

**Commissioners Absent:** Claire Dixon, Karen Morgan

A quorum was present with five commissioners.

**Staff Present:**

Jay Robb, City Clerk

Issac Lopez-Rael, Board & Commission Coordinator

**Guests:** Elizabeth Sweetman

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**3. PUBLIC COMMENT**

There were no public comments.

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**4. APPROVAL OF MINUTES**

**A. November 1, 2023, Executive Committee Meeting Minutes**

Chair Colman asked that a typo in the minutes, under item 7-A, be corrected to state “unhoused” instead of “unhouse.”

**B. December 21, 2023, Directors Meeting Minutes**

**Motion:** Commissioner Weadock made a motion to approve the minutes, as amended. The motion was seconded by Vice Chair Wightman.

**Result:** The motion passed unanimously.

**5. OLD BUSINESS**

**A. REVIEW OF LAC ROSTER**

Mr. Jay Robb showed the updated LAC roster to the group and discussed the schedule for the Screening Committee to be selected by the City Council, then begin interviews in 2024.

**B. REVIEW OF LAC PROJECTS / PROJECT STATUS**

Chair Colman spoke about the need to make it easier for everyone to know the status of LAC projects. Chair Colman and City Clerk Jay Robb agreed to work on communicating the current status of ongoing project.

**C. REVIEW OF LAC PROJECT SUBMITTAL FORM**

Mr. Robb led a discussion about the LAC Project Submittal Form. The group discussed the form, which will be used to submit LAC research ideas.

**D. REVIEW OF CITY COUNCIL DASHBOARD**

Mr. Robb showed the Commissioners the Council Dashboard page. The group discussed whether LAC priorities should align with Council priorities.

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**6. NEW BUSINESS**

**A. REVIEW OF LAC Calendar**

Mr. Robb led a discussion of the LAC 2024 calendar that was drafted to provide more structure and consistency for the LAC members.

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**7. SUBCOMMITTEE REPORTS**

**A. Civic Awareness** – Committee Chair Karen Morgan was not present, but Chair Colman spoke about the Committee’s project idea regarding crimes of survival in Lakewood, that will need to be presented to the City Council for approval.

**B. Diversity** – Committee Chair Claire Dixon was not present, but Chair Colman reminded the group that the Diversity Committee project would be presented to the City Council at the January 8<sup>th</sup> Council meeting.

**C. Neighborhoods** – Committee Chair Floy Jeffares provided a brief update on the projects of the Neighborhoods Committee.

**D. Sustainability** – Committee Chair Glenn Weadock provided a brief update on the projects of the Sustainability Committee.

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**8. CITY CLERK'S REPORT**

None.

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**9. ADJOURN**

There being no further business to come before the Executive Committee, Chair Colsman, adjourned the meeting at 6:38 p.m.

Respectfully submitted,

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Melissa Colsman, Chair